

## Public Minutes of the Meeting of the General Services Committee held on 5 December 2023 at 7.00 pm

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**Present:** Councillors Andrew Jefferies (Chair), Kairen Raper, Lynn Worrall, Ben Maney (Substitute) (substitute for Deborah Arnold) and Valerie Morris-Cook (Substitute) (substitute for John Kent)

**Apologies:** Councillors Deborah Arnold and Valerie Morris-Cook

**In attendance:** Dr Dave Smith, Chief Executive  
Jackie Hinchliffe, Director of HR, OD & Transformation  
Asmat Hussain, Director of Legal and Governance and Monitoring Officer  
Mark Keeble, HR  
Matthew Boulter, Head of Democratic, Scrutiny and Member Services

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Before the start of the Meeting, all present were advised that the meeting was being recorded, with the audio recording to be made available on the Council's website.

### **33. Minutes**

Public Minutes of the General Services Committees held on the 10 October 2023, 30 October 2023 and 31 October 2023 were approved as a correct record.

Exempt Minutes of the General Services Committees held on the 10 October 2023, 30 October 2023 and 31 October 2023 were approved as a correct record.

### **34. Items of Urgent Business**

There were no urgent items of business.

### **35. Declarations of Interests**

No interests were declared.

At 7.05pm the meeting went into exempt session for the Senior Manager Pay Review and the Pay and Reward Review – Options Analysis reports.

**The meeting finished at 7.52 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

**Any queries regarding these Minutes, please contact  
Democratic Services at [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)**